

Trade Union Facility Time Report

By law, trade union representatives are entitled to reasonable paid time off from their regular job to enable them to perform their union duties and to undertake relevant training. Trade union members, including representatives, may also ask for unpaid time off to undertake activities. These arrangements constitute what is called Facility Time. Schools now have to publish information on their website regarding the amount of facility time taken each year by staff who are union officials. Therefore, the following information has been collated using the form in Schedule 2 of the Trade Union (Facility Time Publication Requirements) Regulations 2017.

Name of Organisation

Holy Trinity School Church of England School, Crawley

Employees in the organisation

136

Trade union representatives and full-time equivalents

Trade union representatives: 1

FTE trade union representatives: 0

Percentage of working hours spent on facility time

0% of working hours: No facility time is allocated

1 to 50% of working hours: please see commentary below

51 to 99% of working hours: please see commentary below

100% of working hours: please see commentary below

"I hold half termly meetings, each of about 30 min x 2 days at lunchtimes; that is about 6 hours a year.

Regular meetings in my PPA/leadership time with the head teacher, to a maximum of once a half term, 6 hours. In 2018/2019, we only met once. The previous year, 2017/18, during staffing reduction discussions the figure was greater.

I accompany colleagues at their request to represent them/accompany them in meetings with the head teacher, governors etc. this is variable.

Therefore, it comes in at a figure of approximately 12 hours, but as you can see it is made up in my own time."

Total pay bill and facility time costs

Total pay bill: £5,429,706

Total cost of facility time: £0

Percentage of pay spent on facility time: 0%

Paid trade union activities

Hours spent on paid facility time: £0

Hours spent on paid trade union activities: £0

Percentage of total paid facility time hours spent on paid TU activities: 0%
